



COLLABORATIVE AGREEMENT
BETWEEN
FUNDACIÓN PARA EL FUTURO DE COLOMBIA
AND
CARL DUISBERG CENTREN

The *Fundación para el Futuro de Colombia* (COLFUTURO) and Carl Duisberg Centren share an interest in strengthening bilateral cooperation in the field of education between Colombia and Germany, promoting stronger ties between the two institutions to increase the administrative support and guidance available for German language studies of Colombian students.

The purpose of this agreement is to foster cooperation and enhance the links between the two institutions through the provision of shared administrative support for talented students admitted to the COLFUTURO Language Program (LP) at Carl Duisberg Centren held in Berlin, Cologne, Munich and Radolfzell (Germany).

The mutual cooperation will operate as follows:

1. Colombian students interested in learning or improving their German language skills will seek admission to the COLFUTURO Language Program. Once students have been admitted and decided they would like to study at Carl Duisberg Centren, COLFUTURO will support them in their admissions processes to the German programs offered by the institution in reference, following the normal application procedures and meeting all the standard admission requirements (waiving the application fee) established by Carl Duisberg Centren.
2. Students admitted to the Language Program of COLFUTURO are responsible for the attainment of financial resources to cover their programs.
3. COLFUTURO will receive the students' payments in three different instalments and then make the international wire of the total cost of their program (one payment in full) directly to Carl Duisberg Centren's account which will have been previously determined. COLFUTURO will pay on the students' behalf before their programs have started. Some students may decide to pay other costs such as accommodation, meals plans, etc. directly to the university.
4. Carl Duisberg Centren will invoice COLFUTURO directly for each of the students admitted. The invoices will be prepared separately for each of our individual students and will have a breakdown for every item.
5. Carl Duisberg Centren will provide a partial scholarship of 25 % percent (25 %) in the value of tuition for any open enrolment German program at Carl Duisberg Centren to every student sent by the Language Program of COLFUTURO. This benefit will be maintained and/or extended for the time the student decides to study at Carl Duisberg Centren.

6. Carl Duisberg Centren will offer a one week full tuition scholarship to any open enrolment German program for every 10 students referred by COLFUTURO in the previous conditions mentioned.
This condition will be re-evaluated at the end of 2019 depending on the number of students sent by COLFUTURO.
7. COLFUTURO will provide administrative support and guidance to the students with their admissions and visa processes. COLFUTURO will promote Carl Duisberg Centren open enrolment German programs at the university centres mentioned above and the benefits agreed to by this mutual cooperation.
8. Each institution will designate a coordinator to implement and monitor this agreement. In particular, the designated coordinators will be responsible for ensuring that:
 - a. Carl Duisberg Centren and COLFUTURO provide prospective Colombian Language Program students with information on their programs of interest and guidance on how to apply to Carl Duisberg Centren.
 - b. Carl Duisberg Centren provides COLFUTURO with all the relevant promotional materials and brochures on the different German study programs offered by the institution mentioned to encourage interest among prospective Colombian students.
 - c. Carl Duisberg Centren provides information on the Language Program of COLFUTURO, to help to promote this agreement among the students who may want to do the process through COLFUTURO.
 - d. COLFUTURO informs Carl Duisberg Centren of successful candidates by sending the list of Colombian students admitted to the Language Program of COLFUTURO. Furthermore, COLFUTURO will inform Carl Duisberg Centren if students decide to postpone or withdraw from any programs.
 - e. Both institutions have the obligation to inform the other party of any change in the designated coordinator or signatory in charge of this agreement.

9. The designated coordinators are:

For Carl Duisberg Centren:
 Elisabet Capdevila
 International Sales Manager
 e-mail: elisabet.capdevila@cdc.de
 Phone number: +49 (0)221/1626-257

For COLFUTURO:
 Laura Trujillo
 Languages Program Coordinator
 e-mail: laura.trujillo@colfuturo.org
 Phone number: (57)1 3405394 Ext. 123

10. Both institutions will promote the agreement to prospective Colombian German language students.

This agreement shall remain in force from the date of signature by the designated representatives of each party and may be reviewed or renegotiated at the request of either party. Either party may terminate the agreement by providing at least thirty days prior written notice to the other party.


 Sabine Kaufmann
 Director International Sales, Carl Duisberg Centren


 Jerónimo Castro Jaramillo
 Executive Director, COLFUTURO

Date: 25.3.2019

Date: